

Bonham Theatre - Event Rental Agreement and Facility Reservation Form

The Bonham Theatre Project grants permission for the use of the Bonham Theatre, 519 E Street, Fairbury, NE 68352 as outlined, subject to the Terms and Conditions of this agreement. *The Bonham Theatre is not available for reservation during regularly scheduled movie times (Friday and Saturday evenings and Sunday afternoon).*

Primary Contact:

Business/Organization: _____

Primary Contact: _____

Cell Phone: _____ 2nd Phone Number: _____

Email: _____

Mailing Address: _____

Event Information:

Event Date: _____

Event Start Time: _____ Event End Time: _____

Event Description: _____

My event is (check one): Private Open to the public

The main auditorium seats 234. 6 - 6 foot rectangle tables and 40 folding chairs are available for configuration on the platform in the back of the auditorium.

Concessions:

Event participants will purchase individual Popcorn/Candy/Beverages

Event will pay for Popcorn/Candy/Beverage

(minimum of \$50 for the concession stand to be open)

Bulk Popcorn Only

No concessions required

Outside food/beverage will be brought in

Other (describe): _____

Audio/Visual:

Movie will be played: Yes No

Movie title: _____ Bonham Use: DCP DVD

Movie start time: _____

Projection used for computer presentation: Yes No

Providing own laptop: Yes No

Microphone needed?: Yes No

Lectern needed?: Yes No

Fees and Deposits:

Facility Rental Fee	No Concessions	Purchasing Concessions	Community Rate^ No Concessions	Community Rate^ Purchasing Concessions
No Movie, Meeting Space Only	\$100	\$50	\$50	\$25
With Audio/Video, (No Movie)	\$150	\$100	\$100	\$50
With Movie Showing	\$150 + Movie Licensing*	\$100 + Movie Licensing*	\$100 + Movie Licensing*	\$50 + Movie Licensing*

^Community Rate: Paid members of the Bonham Theatre Project, Non-profits, Municipalities
***Movie Licensing:** Minimum \$300, Maximum \$500 (based on attendance and title selected).
 If showing regularly scheduled movie Facility Rental Fee plus regular admission per person.

- Use the above table to determine facility rental fee.
- A \$50 deposit is due when reserving your event.

Cleaning:

- Assist

Prohibitions:

- Smoking or burning of items (incense, candles, etc.) is prohibited.
- Nothing is to be hung on the walls or taped to doors/windows.
- Alcohol is not permitted if event is open to the public.
- Permission to use the facility is not transferable from one individual or organization to another. The person signing the agreement will be held responsible for proper use of the facility.
- Any activity in the facility that is deemed in violation of federal, state, or local laws, codes or ordinances is prohibited.

Liability:

- All groups or individuals using meeting rooms must agree to indemnify, defend, and save harmless the Bonham Theatre Project, its Board of Directors, and their respective officers, agents, and employees from and against any and all claims, losses, injuries, suits or judgments arising from, or in connection with my/our facility rental.
- Groups or individuals are responsible for the cost of repairing damage to equipment, furniture, or the building caused by people in attendance during their facility rental.

Save Harmless and Indemnification Agreement

Client agrees to defend, indemnify and hold harmless the Bonham Theatre Project (BTP), its officers, agents and employees from and against any and all claims, demands, causes of action, or liabilities incurred by BTP, its officers, agents or employees, arising from the Event or as a result of the Client's acts or omissions under this Agreement or any act or omission of Client's officers, agents, employees, contractors (including independent contractors), registrants or other persons attending the Event with the express or implied permission or invitation of Client, except as may arise from the negligence or willful misconduct of BTP, its officers, agents, contractors or employees. In an action or claim against BTP in which Client is defending BTP, BTP shall have the right to approve legal counsel providing BTP's defense and such approval shall not be unreasonably withheld.

Client's obligations under this section shall survive expiration or earlier termination of this Agreement.

By signing, I understand and agree with the above.

Signature: _____ Date: _____

Received by: _____